

**Pinewood Springs Fire Protection District**  
**BOARD OF DIRECTORS**  
**Minutes of the January 10, 2023, Regular Meeting**

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on January 10, 2024. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado and via Zoom. President Michael Graham called the meeting to order at 7:02 P.M.

**Determination of Quorum/Attendance:** The following directors were present, constituting a quorum: Michael Graham, Ardean Johnson, Mark Davis, Patty Peritz and Kevin Noble. Also, present were: Chief Ted Plank, OAC Bykerk, attending via zoom was: AC Lucas and Steve Stewart.

Roles/Responsibilities of Board:

President: Michael Graham

Vice President: Ardean Johnson

Secretary: Mark Davis

Treasurer: Patty Peritz

At-Large: Kevin Noble

Recording Secretary (not a Board member) -

**Additions and deletions** – none

**Minutes** – The minutes of the December 13, 2023, meeting were approved.

Motion: Ardean Johnson, Second: Kevin Noble, Vote: Unanimous

Motion Passed

**Public Comments** – none

**2024 Budget Review**

- Budget discussion was held on how to best support the department while taking in to account the needs of the community given potential difficulties caused by the recent property valuations of the respective counties. After much discussion and at the recommendation of Chief Plank the board decided to temporarily reduce the mill levy for one year from 8.778 to 6.278 as authorized in SB 23-108 and approved by the state of Colorado. This will reduce the operating budget of the department for 2024 by \$1,000 from the 2023 budget. This will keep the taxes dollars collected from the community to support the fire department at approximately the same amount as 2023. The following action was taken:
  - Resolution 2024-3 “Resolution to set Mill Levies”, Sets the mill levy for 2024 at 6.278 mills
    - Motion; Ardean Johnson, Second; Kevin Noble, Vote; Unanimous
    - Motion Passed
  - Resolution 2024-4 “Resolution to Appropriate Sums of Money”, Appropriates money to the 2024 general fund at \$136,114.92
    - Motion; Ardean Johnson, Second; Kevin Noble, Vote; Unanimous
    - Motion Passed
  - Resolution 2024-5 “Resolution to Adopt Budget”, Summarizes the 2024 budget funds
    - Motion; Ardean Johnson, Second; Kevin Noble, Vote; Unanimous
    - Motion Passed

**Chief's Report** –

OAC Bykerk

- stated there were 3 calls in December with 72 total calls for the year. It was noted that there were no wildland fire calls for 2023
  - All apparatus in good working order
  - Current volunteers
    - 15 active fire fighters
    - 3 probationary fire fighters
    - 18 total on the department
  - 17 active burn permits and one pending
- Chief Ted Plank
    - Poudre Valley REA micro grid in pinewood springs, design to start in February
    - CWPP – Executive Board meeting 1/25/24
    - Larimer Co Multi-Jurisdictional Plan
      - Board authorized Ted to enter into the agreement for the district

- Motion: Ardean Johnson, Second: Kevin Noble, Vote: Unanimous
- Motion Passed
- Larimer Co. Sherriff Area Supervisor, New Officer assigned, Jerry Baker
- L.C. Emergency Services, Southern Fire Chiefs, Ted to lead
- This will be the third year for PSFPD to host EMR classes with 13 attendees from 5 local agencies
- The Boulder co wildland refresher class will be hosted by PSFPD in April

**President's Report –**

- Verified new retirement benefit is active
- Annual census update, in progress

**Vice-President Report – None**

**Director Secretary Report –** Thankyou sent to Susan Harris for Pierre Perney memorial

**Director Treasurer Report –** Treasurer Patty Peritz provided the Treasurer's Report including detailed financial summary reports and account balances to date December 31, 2023, accompanied with checking account debit/credits/summary, and Visa Charge expenses. The reports provided were reviewed.

Bank Balances as of 12/31/2023:

First Bank	\$ 101,692.43
Colorado Trust – Tabor Reserve (8002)	3,563.11
Colorado Trust – Gen Reserve (8003)	77,214.82
<b>TOTAL CURRENT ASSETS</b>	<b>\$ 182,470.36</b>

**At Large** – FPPA items, will check into nomenclature differences as noted by AC Lucas

**Unfinished Business:** - None

**New Business:** - None

**Adjournment** – 8:14 pm

Motion: Ardean Johnson, Second: Kevin Noble, Vote: Unanimous  
Motion Passed

Respectfully submitted,

*Mark A. Davis*

Mark A. Davis, Secretary

Approved: