

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS**

**Minutes of the March 9, 2022, Regular Meeting**

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on March 9, 2022. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado and via Zoom. President Jon Andrews called the meeting to order at 7:01 P.M.

**Determination of Quorum/Attendance:** The following directors were present, constituting a quorum: Jon Andrews, Michael Graham, Patty Peritz, Jen Rivas, and Ardean Johnson. Also, present were: Chief Ted Plank, Asst. Chief Andy Lucas (via Zoom), and Andrew Hart.

**Additions/Deletions:**

**Approval of Minutes** – The minutes of the February 9th meeting were approved. Motion carried.

**Public Comments/Input** – None

**Chiefs Report-** Chief Plank stated there were nine calls in February. Last week 5132, old brush truck, was taken in for some upgrade work. The CWPP meeting was kicked off last night. Boards represented were: Road, PSPOA, Fire and Water. This is a coordination with the state forest department and Larimer County who might join our future meetings too. The CWPP plan, created 12 years ago, was reviewed, it's a good solid plan, just needs some updating. The next meeting will be in April. He is expecting 4-6 months to complete the review and updating. May 7 is the National Wildfire Preparedness Day with a gathering at the Station scheduled from 9-noon, including Larimer County emergency services along with LETA. He has found someone to donate donuts, coffee, hot chocolate, tea. PSPOA will provide 90 large paper yard bags. It's also PSPOA Membership month. There will be a Duck Race table. The EMR training/renewal classes have been completed. There were 22 fire fighters from five agencies certified. There is already an interest from other departments. There were 20 individuals within the Pinewood community who completed the CPR classes. A Grant to Larimer County has been submitted for fire fighter smaller items/ training costs for expensive CPR classes. Results will be known in late April. The \$11,000 received from Larimer County in December has allowed for the purchase of three sets of bunker gear. Wildland gear to be purchased too. AFG Grant for radios – results coming soon. Ardean asked about clothing for new board members. Chief Plank will handle.

**President Report** – Jon no new additional info on the movement of the electrical pole, just that it's going to be expensive. Jon asked if Chief Plank was still looking for a truck. Yes, he is.

**Vice-President Report** – Michael stated he was working with Patty on the FPPA. He offered his help to Jon and Chief Plank and wants to get more engaged in the fire department.

**Director Secretary Report** – Ardean stated that there was only one donation made in February.

**Inclusion** – Ardean stated Matt Wilmoth had questioned one item on the application which she'd answered.

**Estes Park Rotary Duck Race** - The Kick-off meeting was held via Zoom. All adoptions will be through the internet, with the Quack Pack still available – Buy 5 and get an additional one free. The cost is still \$22. The prizes are 1) \$8,000 cash; 2) \$5,000 cash, 3) \$2,000 cash, 4) two three nights stays at Yellowstone or Glacier National Parks. Website is [www.epduckrace.org](http://www.epduckrace.org) It's a very easy, clean website to navigate. Please consider adopting!! Patty stated she'll create a flyer to be put in with April water bill.

**Director Treasurer Report** – Treasurer Patty Peritz provided the Treasurer's Report including detailed financial summary reports and account balances to date February 28, 2022, accompanied with checking account debit/credits/summary, and Visa Charge expenses. The reports provided were reviewed.

Bank Balances as of 02/28/2022:

**Operations**

First Bank (8766)	\$ 81,781.35
Colorado Trust – Tabor Reserve (8002)	3,324.75
Colorado Trust – Gen Reserve (8003)	107,998.00
<b>TOTAL CURRENT ASSETS</b>	<b>\$ 193,104.10</b>

A letter from Boulder County Assessors had been received noting the assessed value of properties in the fire district.

On February 10<sup>th</sup> a letter was sent correcting the Audit exemption. The deadline for submission is March 31. Pam Ping has the files needed for completion. Expect to see a DocuSign email for signature next week. Polar gas bill paid for \$1,127. \$2.14 /gal. The Election has been cancelled; notices have been completed according to regulations.

**At Large** – Jen stated she'll handle updates to the Website to include the duck race and May 7 open house.

**Community Newsletter** – to include red rescue boxes along river, items can be missing. The Fire Department inspects/inventories these boxes twice a year. Also to be included: Duck Race, wildfire protection plan, new board members. She anticipates publishing the end of March.

**Continued Business:** None

**New Business:**

**Adjournment** – Ardean made a motion that the meeting be adjourned at 8:26 P.M. **Motion Passed.**

Respectfully submitted,

Ardean Johnson, Secretary  
Approved